

**Town of Lyme**  
**Board of Selectmen**  
Minutes for October 25, 2012

At 8:06 AM Richard opened the meeting. The following were present for part or all of the meeting: Richard Vidal (Vice-Chair), C. Jay Smith (member), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief),

1. Approved the minutes of the October 18, 2012 public and non-public sessions.
2. Matters arising:
  - a. Shaun noted that the DOL inspector wants to set a date to come and re-inspect. Shaun has sent a request for an additional extension. Still need to get work done at the fire station. Safety Committee needs to send a memo to the Selectmen noting what still needs to be done and then the Selectmen can take action.
3. The following administrative matters were discussed and actions taken:
  - a. Approved and signed the following Intent to Cut:
    - i. Map 401 Lot 13.2000 (Supplement #2) – 20 Preston Hill Road – James Kelsey
    - ii. Map 414 Lot's 44 - 443 – Dorchester Road – William & Scott Nichols
  - b. Reviewed and signed the following Report of Wood Cut:
    - i. Map 410 Lot's 40 & 41 – 75 Pico Road – David & Barbara Roby \$266.49
    - ii. Map 407 -131 - 43 Masa Morey Lane – Avery Sargent \$55.37
  - c. Signed a letter to Mitchell Municipal Services, LLC requesting litigation information for the auditors.
  - d. Reviewed the Management's Discussion & Analysis letter drafted by Dina for the Auditors.
  - e. Committee and Commission Reports:
    - i. Recreation Commission met but did not have a quorum. Jim gave an update on the progress at the ball field. Will meet again on Monday the 29<sup>th</sup> to take care of some matters which have come up.
  - f. Tabled the e-mail request from Blake Lamothe regarding rail passenger service central corridor.
  - g. Noted the Mascoma Valley Health Initiative letter which had been requested.
  - h. Approved the NH Preservation Alliance Board request for a waiver of the fee for LCAB use. Need to update the policy regarding use of the LCAB.

- i. Discussed the Budget. Jay noted he had looked at a few small items but overall has not come up with any possibly significant cuts.
- j. Received the “Unofficial” town tax rate from DRA. There appears to be some discrepancies in the numbers and Dina will call to see where/if we can change some things.
- k. Richard made a motion that we recess the meeting until final figures are available from DRA. Seconded Jay. The Meeting recessed at 9:18 am.
- l. After Dina spoke with DRA and DRA agreed to make changes to the expenditure line for the unassigned fund expenditures to take into account the funds received from NRCS. The meeting was reconvened at 3:15 pm. After discussion of the new figures motion by Richard and seconded by Jay that we approve the new figures. Voted 2 – 0 to use \$181,000.00 from the unassigned fund balance to reduce the tax rate. Dina will send the paperwork to DRA and will notify Joann so tax bills can be sent to the printer.
- m. Meeting adjourned at 3:35 pm.

/s/C. Jay Smith  
Recorder